



CVRC HUMAN TRAFFICKING CRISIS STABILIZATION GUIDELINES (HTCS)

Purpose: To assist victims of human trafficking in emergency situations in which their health and/or safety are at risk when other resources are unavailable. The PRIMARY concern is to help decrease their emotional trauma as well as the financial burden.

Definition of Emergency: That which is an IMMEDIATE and a DIRECT RESULT OF THE CRIME that consequently leads to the need for services. The determination as to what constitutes an emergency is left to the discretion of the administering agency, under the guidance of the CVRC.

Important to Note: This fund is **not** intended to be a substitute for victims' compensation. The fund supports immediate services to victims of human trafficking when **no** other funding source is available.

Allowable Costs: The maximum amount of emergency funding available to an individual victim of human trafficking cannot exceed \$10,000.00. Approved emergency fund requests are intended to support immediate health and/or safety needs. HTCS funds are once in a lifetime.

Potential expenses to be considered:

- Eyeglasses or contacts
- Utilities: deposits, gas, electric, water, telephone, etc. Arrears associated with the victimization are eligible and should be reasonable, upon approval by NMCVRC.
- Emergency counseling and mental health assessments
- Rent, arrears associated with the victimization are eligible and should be reasonable;
- Mileage (not to exceed New Mexico State mileage rate)
- Per diem (not to exceed New Mexico State rate)
- Relocation expenses including moving, storage, hotel, etc.
- Emergency food and clothing
- Emergency shelter/temporary housing
- Necessary and reasonable transportation costs to receive emergency crisis intervention services or medical services, including prescriptions
- Legal assistance with orders of protection, emergency custody & visitation procedures, and civil legal assistance and DHS & HSI issues with approval by NMCVRC. (not to exceed \$2,000)

UNALLOWABLE COSTS:

1. Long term housing, including ongoing rent and utilities.
2. Expenses related to recovering lost property.
3. T-VISA and U-VISA filing fees.

Please DO NOT refer victims directly to the HTCS Administering Agencies. This does the victims a disservice as they will be directed to contact a victim service agency in their area who is more knowledgeable about local resources and who can assist them with the HTCS request.