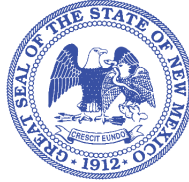


STATE OF NEW MEXICO  
CRIME VICTIMS REPARATION COMMISSION

MICHELLE LUJAN GRISHAM  
GOVERNOR



FRANK ZUBIA  
DIRECTOR

STATE OF NEW MEXICO  
CRIME VICTIMS REPARATION COMMISSION  
6200 Uptown Blvd. NE Suite #210  
Albuquerque, NM 87110

**Video Conferencing Platform – Zoom Meeting**

In accordance with the COVID-19, State of New Mexico Public Health Emergency- Executive Order 2020-004 Crime Victims Reparation Commission Virtual Meeting information was posted with detailed instructions on the CVRC Website for members of the public to attend and listen via telephone, live streaming.

**Virtual Meeting Called to Order**

On December 16, 2021, Commission Chair Lee called the December virtual meeting of the New Mexico Crime Victims Reparation Commission to order at 10:06 a.m. Commission Chair Lee announced the names of those members of the public body who are participating remotely.

The following Commission Members were present via webcast:

Marron Lee, Commission Chair  
Mark Myers, Commission Vice Chair  
Erica Jorgensen, Commission Member

The following NMCVRC staff members were present via webcast:

Frank Zubia, Director  
Cindy Mok, Chief Financial Officer  
Debra Yepa, State Investigator  
Pamela Brendler, State Investigator

**Review Agenda**

The agenda was reviewed by Commission Chair Lee and Commission Members and was unanimously approved by the Commission.

**Review and Approval of November 18, 2021, Commission Meeting Minutes**

The Commission Chair Lee reviewed the Commission meeting minutes for November 18, 2021, with the Commission members. Commission Member Jorgensen made a motion to approve the meeting minutes. Commission Vice Chair Myers seconded the motion. The motion passed unanimously.

**Public Comment**

None

**Agency Financial Report**

Ms. Mok updated the Commission regarding the FY2022 budget status on victim payments for the period of July 1, 2021, to December 9, 2021. The victim payment budget started in the amount of \$2,482,658, the victim total approved payouts as of December 9, 2021, was \$1,007,722. As the week of November 26, 2021, there is thirty weeks remaining to close out the fiscal year with \$1,336,079 remaining that will be paid out. The agency is expecting to carry over \$138,857 to the next fiscal year.

Ms. Mok informed the Commission that our agency has not received payment from the Department of Corrections and AOC for the month of November, these amounts are through the month of October 2021. Ms. Mok will inform the Commission at the next Commission meeting.

## Commission Meeting December 16, 2021

FY 2021 Crime Victim Fund payments received for the period of July 1, 2021, to December 3, 2021, by type:

Restitution: \$27,348  
Corrections: \$152,182  
Civil Settlement: \$13,204  
Penalty Assessment: \$77,439  
Total received: \$270,173

Commission Chair Lee thanked Ms. Mok for her hard work.

### **New Business**

None

### **Business**

#### **Grants Update (VOCA, VAWA, SASP and State)**

Director Zubia informed the Commission of the following for Ms. Garcia, Grants Bureau Chief:

Ms. Garcia, Grants Bureau Chief continues to participate on the Board of the Association of VAWA Administrators. AVA has been hosting a series of Peer to Peer calls in reference to the VAWA Implementation Planning Process and the MaryEllen Garcia, Grants Bureau Chief has been facilitating many of those conversations and mentoring colleagues.

The Statewide Implantation regional meetings were held in October and the first in November. A series of five regional meetings were held virtually, with many attendees from a variety of governmental and non-profit organizations. Meetings have started and will continue with tribal advocates, tribal government, law enforcement, victim services, prosecutors and community-based services over the next several months. These meetings will help establish the 2021-2025 Statewide Implementation Plan.

A grievance was submitted to our office regarding the hostile work environment and mismanagement of funds by Roberta's Place in Grants. A joint letter between CYFD and CVRC, with a request for documents was submitted to the Board of Roberta's Place. The Board has secured an outside consultant and is working to secure an accountant to assist during the transition.

The Grants Department continues to provide technical assistance to programs and projects that are funded through CVRC state and federal funding.

#### **Action on Items Discussed in Executive Session (Voting Item)**

None

### **Executive Session**

None

The next Commission meeting has been scheduled for Thursday, January 20, 2022, at 10:00 a.m. at 6200 Uptown Blvd. N.E., Suite #210, Albuquerque, NM in the conference room. The Commission meeting could change to a virtual meeting depending on direction from the Attorney General.

### **Adjourned**

At 10:14 a.m., Commission Chair Lee moved to adjourn the Commission meeting. Commission Member Jorgensen seconded the motion to adjourn. The motion to adjourn passed unanimously.

The virtual meeting adjourned at 10:14 a.m.

APPROVED:  DATE: 12/16/2021  
Marron Lee, Commission Chair