THE CRIME VICTIMS REPARATION COMMISSION IS SOLICITING BIDS FOR THE 2020 FISCAL YEAR AUDIT

The Crime Victims Reparation Commission (CVRC) is a State Agency located at 6200 Uptown Blvd. NE, Suite 210 in Albuquerque, New Mexico 87110. This agency is responsible for the processing of crime victims requests for financial assistance and reimbursements. Our agency also administers state and federal grants, which includes:

Services, Training, Officers and Prosecutors (STOP) Violence Against Women Act (VAWA) and the Sexual Assault Services Program (SASP) Formula Grants from the Office of Violence Against Women (OVW)

Victims of Crime Act, VOCA Victim Assistance Formula Grant, VOCA Victim Compensation Formula Grants and Discretionary grants which are federally funded programs from the Office for Victims of Crime (OVC)

GENERAL CRITERIA

We are in need of a Financial Statement Audit, Federal Single Audit and Financial Statement Preparation service. Due to increased agency budget audit fee is negotiable. The proposal award may be utilized for multiple years; however, the term of the contract is for one year.

SCOPE OF WORK

Scope of work is outlined in the Public Finance, 2.2.2 NMAC Audit Rule 2020 Requirements for Contracting and Conducting Audits of Agencies. Audit Guidelines can be found on Office of the State Auditor website: http://www.saanm.org/
COST OF AUDIT:

1. Financial Statement Audit  ___________ Hours  $ ____________
2. Federal Single Audit  ___________ Hours  $ ____________
3. Financial Statement Preparation  ___________ Hours  $ ____________
4. Other (specifically identify)  ___________ Hours  $ ____________

Sub-Total  $ ____________
Gross Receipt Tax  $ ____________
Total Compensation  $ ____________

BID DUE: May 15, 2020 at 4:00PM Mountain Standard Time

Due to the COVID-19 pandemic and the need for social distancing, ONLY electronic submissions of Bids will be accepted for this solicitation.

DELIVERY INSTRUCTION: One (1) electronic version sent to: cvrc.admin@state.nm.us

AGENCY CONTACT: Cindy Mok, (505) 795-4653

BIDS RECEIVED AFTER THE DEADLINE ARE DEEMED NON-RESPONSIVE.

All bids will be date and time stamped as they received electronically. A record will be kept of the names and submittals times of all IPAs who submit bids. Any late bids will not be opened and will be recorded as received late.

DEADLINE DATE IS WEDNESDAY, MAY 15, 2020 AT 4:00PM MOUNTAIN STANDARD TIME