

SUSANA MARTINEZ
GOVERNOR



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STATE OF NEW MEXICO
CRIME VICTIMS REPARATION COMMISSION
6200 Uptown Blvd. NE Suite 210
Albuquerque, NM 87110

Meeting Called to Order

On August 25, 2017 Commission Chair Marron Lee called the regular monthly meeting of the New Mexico Crime Victims Reparation Commission to order at 10:04 a.m.

The following Commission Members were present:

Marron Lee, Commission Chair
Erica Jorgensen-Forde, Commission Member

Telephonic:

Louise Tracey-Hosa, Commission Member
Raul Ortiz, Commission Member

The following Commission staff members were present:

Frank Zubia, Director
Robin Brassie, Deputy Director
Cindy Mok, Chief Financial Officer
MaryEllen Garcia, VAWA Grant Administrator
Melissa Ewer, VOCA Grant Administrator
Samantha Acuff, State Investigator Supervisor
Jacqueline Sanchez, State Investigator
Debra Yepa, State Investigator
Yesenia Renteria, State Investigator
Nicole Avery, Grant Specialist
Suzanne Lopez, Grant Accountant/Auditor

Also Present:

Alexandria Taylor, Valencia Shelter Services
Po Chen, Youth Heartline
Anji Estrellas, Esperanza Shelter
Jorge Fonseca, Esperanza Shelter
Marcos Zubia, Esperanza Shelter (Telephonic)

Absent:

Dr. Robin Edward, Commission Vice Chair
John Grubestic, Assistant Attorney General

Anne Matson, Compensation Management Analyst and Rose Martinez, Administrative Secretary documented the meeting.

Review and Approval of July 27, 2017 Commission Meeting Minutes

The minutes for the July 27, 2017 Commission Meeting were reviewed. Commission Member Ms. Jorgensen-Forde moved to approve the minutes. Commission Member Ms. Tracey-Hosa seconded the motion. The motion passed unanimously.

Public Comment

VOCA RFP Appeals

Alexandria Taylor, Executive Director of Valencia Shelter Services (VSS) thanked the Commission for the opportunity to speak for reconsideration of VSS FY2018 award regarding an additional \$50,000 for the Child Advocacy Center in Valencia County.

Po Chen, Executive Director of Youth Heartline addressed the Commission. Mr. Chen asked for reconsideration of the requested \$38,200 for funding to rural communities in Taos, Colfax, and Union counties. They serve victims of child abuse and neglect focusing on Native American populations in a rural geography that are hard to access.

Anji Estrellas, Executive Director of Esperanza Shelter thanked the Commission for the opportunity to speak. The loss of VOCA funding jeopardizes the viability of the Shelter to provide services to women, men, and children needing to escape and heal from the cycles of violence. Ms. Estrellas did acknowledge that the agency had made serious errors in relation to timeliness, responsiveness, and reporting.

Agency Financial Report

Ms. Mok informed the Commission of the following:

The FY2017 beginning budget for victim payouts was \$2,391,978. The total amount for victim payouts was \$238,853 leaving an available year-end balance of \$214,262.

Payments received for the period of July 1 to August 24, 2017 in Crime Victims Fund by Type:

Restitution and Correction: \$4,012.91.

Penalty Assessment: \$2,354.51.

Total received: \$6,367.42.

Business

Services, Training, Officers, Prosecutors Violence Against Women Act (STOP VAWA)/ Victims of Sexual Assault Services Program (SASP) Formula

Ms. Garcia informed the Commission of the following:

The Strangulation Task Force held a meeting to review recommendations for improving systemic responses to strangulation in New Mexico. Findings from these meetings will be presented as part of the Strangulation Memorial to the legislature in November 2017.

Several VAWA funded projects support training initiatives for FY2018. Meetings with the New Mexico Coalition of Sexual Assault Programs were held to review the content of these trainings.

The FY2018 STOP VAWA and SASP first invoices for this award period were due and processed on August 10, 2017.

Presentation at the 2017 VOCA National Training Conference at the Washington Marriott at Metro Center in Washington, D.C. August 14-17, 2017. "Translating Justice: Effective Communication for Equal Access to Justice."

The VAWA Administrator and Grant Program Specialist Troy Giangola attended the SASP Administrator Regional Training, August 22-24, 2017, at the Hyatt Place in Seattle, Washington.

Victims of Crime Act Victim Assistance (VOCA VA)

Ms. Ewer informed the Commission of the following:

The July VOCA invoices from subgrantees that have been received have been processed for payment.

Quarterly PMT (Performance Measures Tool) data for the third quarter will be submitted timely to OVC by August 30, 2017.

Preliminary VOCA VA award letters for FFY18 were sent to both competitive and continuation applications on July 27, 2017 after the approval of the proposal review committee recommendations at the last Commission meeting. Several denied applicants requested feedback after the conclusion of the RFP Appeals process in order to improve future proposal submissions. Special conditions were conveyed to all competitive and continuation applicants on August 1, 2017 and were due to CVRC for review on August 14, 2017. Several newly awarded applicants received technical assistance regarding the process. Three applicants have appealed. Copies of their appeals were provided as part of the Commission packet.

A total of 60 continuation applications were received in accordance with the RFP guidelines and 14 competitive applications were approved for preliminary awards. Recommendations for final awards are being presented as a voting item at today's Commission meeting. A separate memorandum is provided with the relevant information.

Training of the two new grants program specialists is ongoing. Suzanne Lopez, Grants Accountant/Auditor, will be transitioning to her new role working in the Finance Department. Planning for the 2018 Advocacy in Action Conference is also ongoing. VOCA subgrantee site visits will resume in September.

Mr. Zubia, Ms. Acuff, and Ms. Ewer attended the National VOCA conference in Washington D.C. on August 14-17, 2017.

Mr. Valdez and Ms. Ewer presented a grants and compensation workshop at the Clovis Community College August 23, 2017.

FY2018 Final Award Recommendations (Voting Item)

Commission Member Ms. Jorgensen-Forde made a motion to accept the FFY2018 Final Award Recommendations as presented. Commission Member Ms. Tracey-Hosa seconded the motion. The motion passed unanimously.

New Business

Restricted for Counseling Only in Denied Homicide Applications

Mr. Zubia asked the Commission for guidance concerning the denied homicide applications to pay for counseling for family members. Commission Chair Ms. Lee instructed Mr. Zubia to bring all denied homicide applications to the Commission for review.

Office Expansion Status

Mr. Zubia informed the Commission that Mr. Barrington and Mr. Bordegaray from General Service Department (GSD) will be meeting with our agency today at 11:00 a.m. to discuss the expansion of our office space. Mr. Zubia will keep the Commission updated with any new information as it becomes available.

Executive Session

Commission Member Ms. Jorgensen-Forde made a motion to enter into Executive Session. Commission Member Ms. Tracey-Hosa seconded the motion. The motion passed unanimously.

A poll of the Commission Members was made as follows: Commission Member Ms. Jorgensen-Forde, aye, Commission Chair Ms. Lee, aye, Commission Member Mr. Ortiz, aye, and Commission Member Ms. Tracey-Hosa.

At 10:45 a.m. the Commission entered into Executive Session.

At 10:58 a.m. Commission Member Ms. Jorgensen-Forde made a motion to come out of Executive Session. Commission Member Mr. Ortiz seconded the motion. The motion passed unanimously.

Commission Member Ms. Jorgensen-Forde stated that pursuant to NMSA 1978, Section 10-15-1(J), the matters discussed in the closed meeting (Executive Session) were limited only to those specified in the motion for closure.

14-01-00060:

Commission Member Mr. Ortiz made a motion to approve claim #14-01-00060. Commission Member Ms. Jorgensen-Forde seconded the motion. The motion passed unanimously.

Mr. Zubia introduced our new State Investigator Yesenia Renteria to the Commission.

Agency Personnel Matters

Commissioners held this matter behind closed doors.

Actions on Items Discussed in Executive Session (Voting Item)

FFY18 VOCA Appeal Decision (Voting Item)

Commission Member Ms. Jorgensen-Forde made a motion to uphold the original recommendation(s) of the Proposal Review Committee. Commission Chair Ms. Lee seconded the motion. The motion passed unanimously.

The next Commission meeting is scheduled for Thursday September 28, 2017 at 10:00 a.m. at 6200 Uptown Blvd. N.E., Suite #210, Albuquerque, NM in the conference room.

Adjourned

Commission Member Ms. Jorgensen-Forde moved to adjourn the meeting. Commission Member Mr. Ortiz seconded the motion. The motion passed unanimously.

The meeting adjourned at 11:07 a.m.

APPROVED: Marron Lee DATE: 9.28.17
Marron Lee, Commission Chair