

STATE OF NEW MEXICO
CRIME VICTIMS REPARATION COMMISSION

SUSANA MARTINEZ
GOVERNOR



KRISTINE RING
DIRECTOR

IMPORTANT INFORMATION
PLEASE READ!

5/20/2011

RE Victim:

Date of Incident:

SSN: Unknown

Date of Birth:

Date Submitted:

Dear Sir/Madam:

An application has been filed as a result of a crime committed against the above named individual. Section 31-22-5 (B) of the New Mexico Crime Victims Reparation Act requires verification of information in order to make a determination on the application. In accordance with the Crime Victims Reparation Commission (CVRC) Regulations, evaluation and counseling shall be performed by a provider licensed in accordance with the New Mexico Counseling and Therapy Practice Act. Those providers awaiting licensure approval must be under the direct supervision of a licensed professional.

Treatment is to be directed towards specific objectives in healing crime-related problems. Counseling dealing with unrelated conditions is not eligible for compensation.

At any time during treatment, the Commission may require a follow-up report or prognosis notes from the provider detailing the results of the treatment and setting forth the need for continuing treatment. The provider shall furnish the Commission with a detailed report explaining why continuing treatment is necessary.

In-patient hospitalization may only be considered in life-threatening situations when the treatment has been recommended, in writing, by the victim's physician or mental health provider.

The Commission will not consider payment for the following: missed appointments, report writing, telephone counseling, court appearances, therapist travel time/costs, interest, telephone calls to the Commission office, and sessions which include the offender. If the victim has health insurance that provides payment for mental health therapy, but requires a co-pay from the victim, the Commission is willing to accept a copy of the treatment plan that you provide to the victim's insurance company in lieu of our enclosed form. Please submit additional bills and requested documentation on a timely basis.

When the victim is a minor, a therapist shall be prohibited from receiving reparation if they are providing treatment to the minor victim as well as to the offender.

In all cases of mental health care, the Commission shall approve for payment no more than 30 total visits per application submitted unless prior approval for additional treatment has been granted. This prior approval must be requested by the provider and must clearly document the need.

The responsibility for any charges for your services remains with the patient. The Crime Victims Reparation Commission assumes no responsibility until the Board has approved the application. The Crime Victims Reparation Commission is neither an insurance company nor a program of entitlement. All attempts to have insurance, Medicaid, Medicare, or indigent funds pay for the treatment must be made prior to our consideration. Per federal law, CVRC is the payer of last resort.

Please complete the following form, as this documentation is required for this application to be considered for payment. Additional information should be attached to this document. Also enclose an itemized statement.

Victim/Client Name:_____

Detailed patient evaluation describing the effect of the victimization:

Presenting complaints:

Pre-existing conditions:

Treatment Goal/Plan:

Method for accomplishing treatment goals:

Medication prescribed and reason:

Estimated length of treatment:

Explain what percentage of treatment is related to the victimization:

State license number:_____

Print Name

Signature